

# Acting Moon Events



## Risk Assessment

Authorise by: Renato Pires	Scope of Work: Characters, Entertainers and Mascots	Issue Date: 01/01/22
	Review Date: 09/01/23	Next Review Date: January 2024

Hazard	People at Risk	Risk Rating	Action Taken	Notes
<u>Tripping</u>	Children	High	<ul style="list-style-type: none"><li>• Tidy up props and equipment when not in use.</li><li>• Putting equipment back when finished with.</li><li>• Always supervise use of props and equipment.</li><li>• First aid trainer at hand if accident occurs.</li></ul>	Keep area tidy. Do not lay cable in walk ways unless covered or taped down. Make sure everybody present has a clear exit out of the space. Event organiser must ensure the performers have an enclosed dedicated space to sing in. Event organiser must ensure there is adequate space for both entertainers and the public for this activity.
<u>Tangled In Wire</u>	Younger Children	High	<ul style="list-style-type: none"><li>• Do not let children hold the microphone.</li><li>• Do not let children play with the wire.</li><li>• Make sure surplus wire is covered or taped down.</li></ul>	Keep areas clean and tidy.  Do not lay cable in walk ways unless covered or taped down.

<u>Games</u>	Children	Medium	<ul style="list-style-type: none"><li>• Parents and guardians must supervise games and not permit their child to participate with any activity they are physically or emotionally at risk of playing.</li></ul>	Keep areas clean and tidy.
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